

Steps to share video from Microsoft Stream

Step 1 Go to office.com and sign in using your IMU credential.



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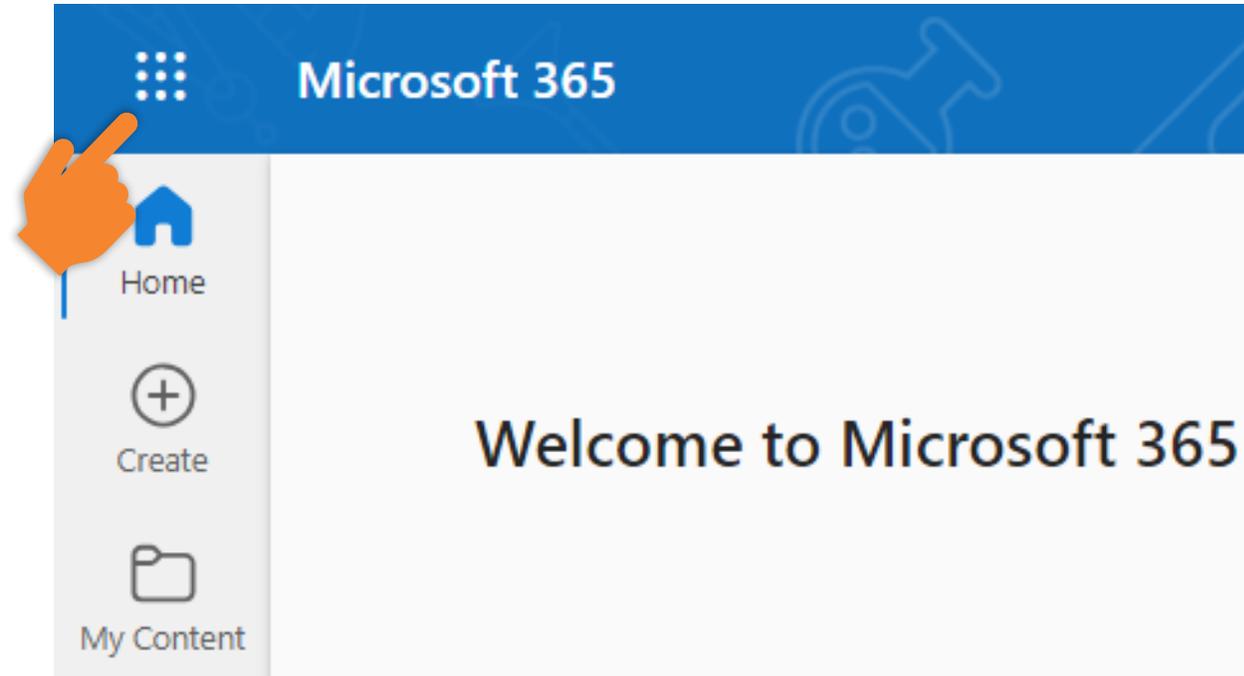


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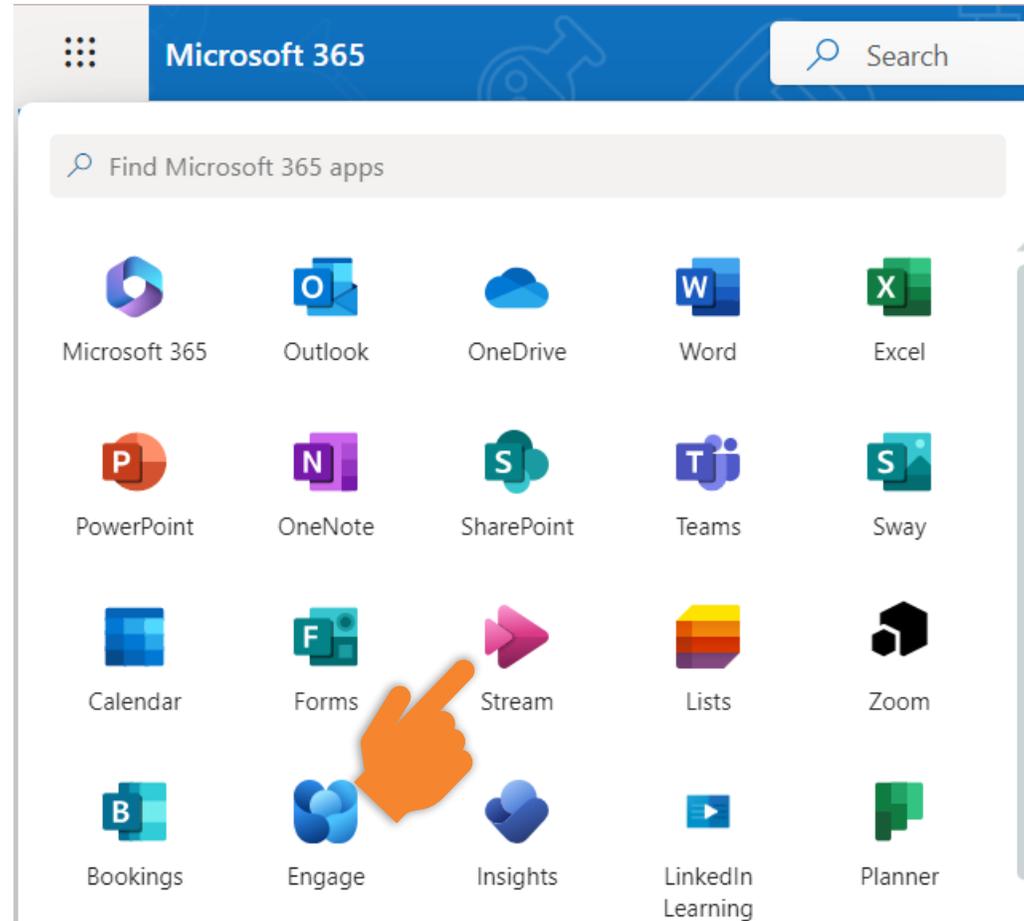
Step 2

Expand the App launcher to find and launch OneDrive app.

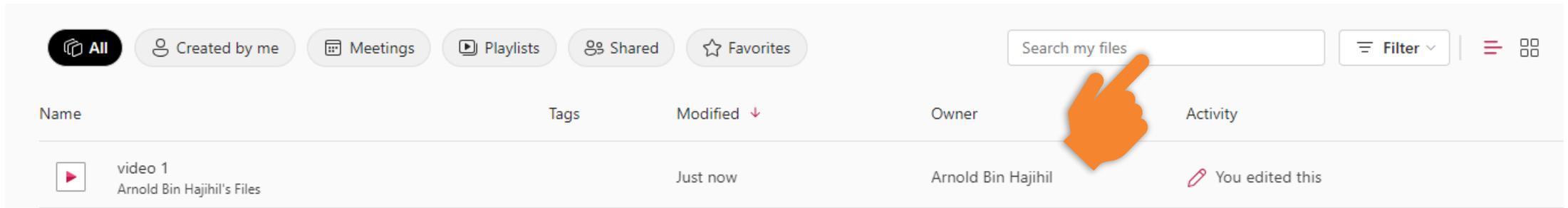


Step 3

Expand the App launcher to find and launch OneDrive app.



Step 4 Browse the video from the list or use the search box.



The screenshot displays a file management interface. At the top, there are several filter buttons: "All" (selected), "Created by me", "Meetings", "Playlists", "Shared", and "Favorites". To the right of these buttons is a search bar labeled "Search my files", which is highlighted by an orange hand icon. Further right are a "Filter" dropdown menu and a view toggle icon. Below the filters, a table lists files with columns for Name, Tags, Modified, Owner, and Activity.

Name	Tags	Modified ↓	Owner	Activity
 video 1 Arnold Bin Hajihil's Files		Just now	Arnold Bin Hajihil	 You edited this

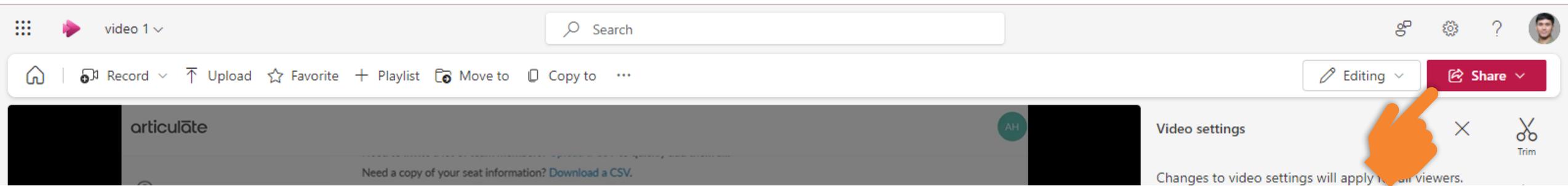
Step 5 Click the video to open and play it.

Navigation bar: All, Created by me, Meetings, Playlists, Shared, Favorites, Search my files, Filter, and view options.

Name	Tags	Modified ↓	Owner	Activity
 video 1 Arnold Bin Hajihil's Files		Just now	Arnold Bin Hajihil	 You edited this

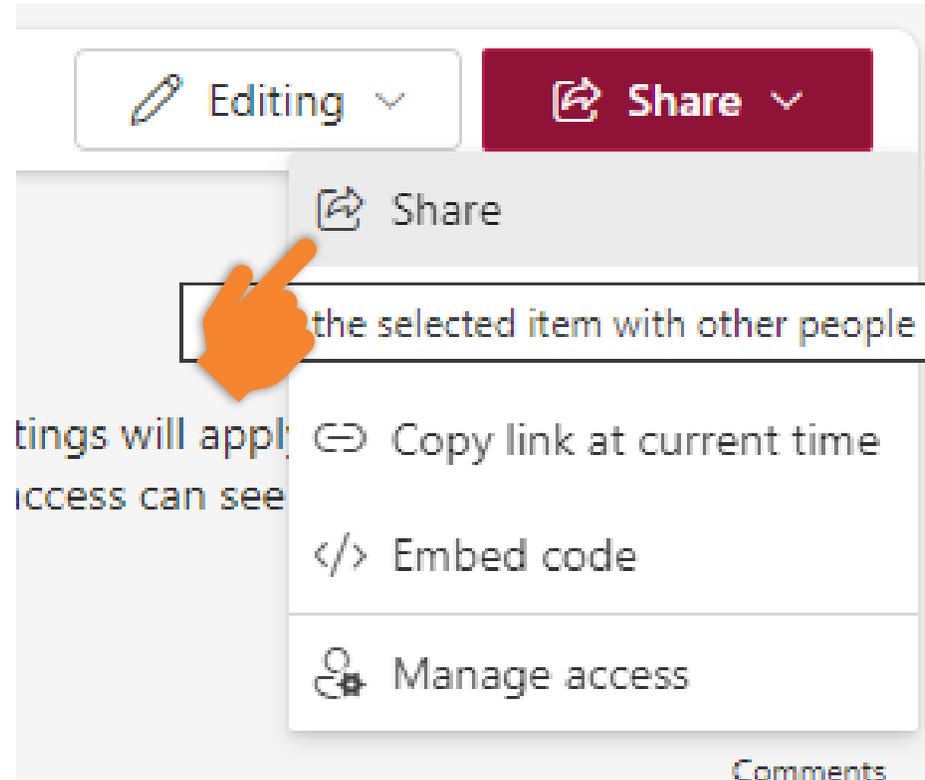


Step 6 Click the “Share” button to start getting the sharing link.



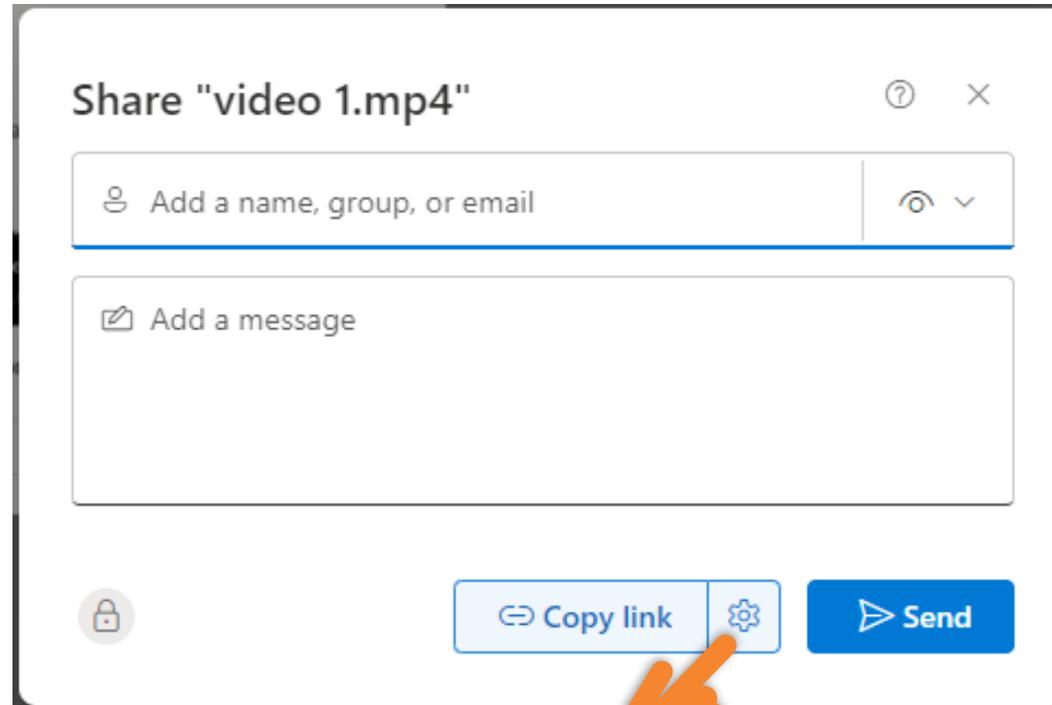
Step 7

Select the “Share” option.



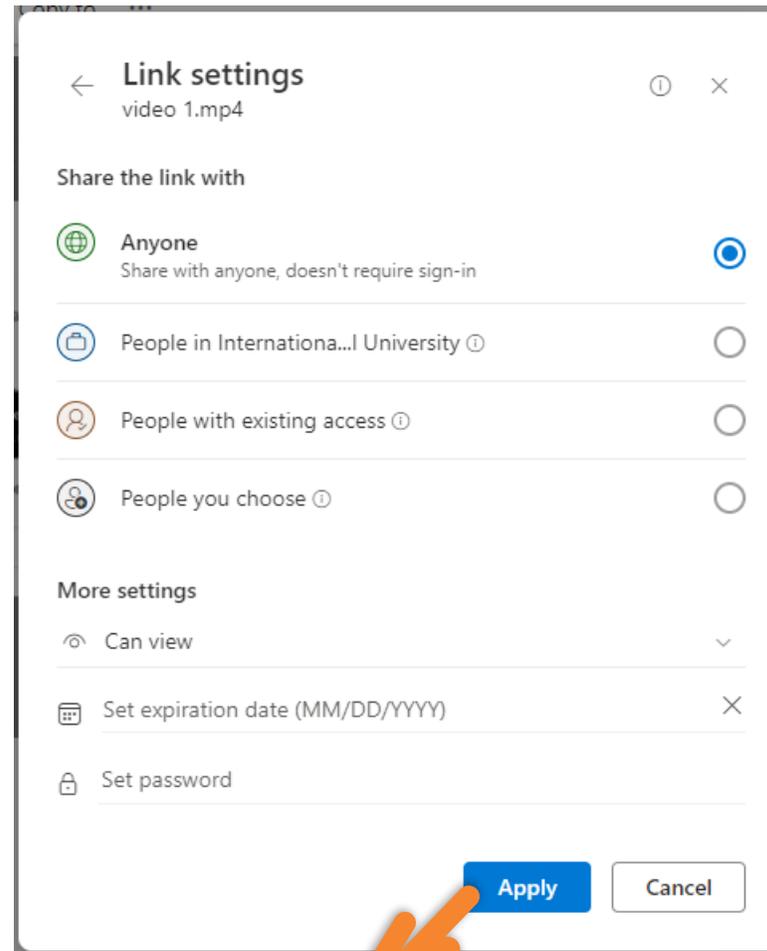
Step 8

Click the setting button to check and update the access to view the video.

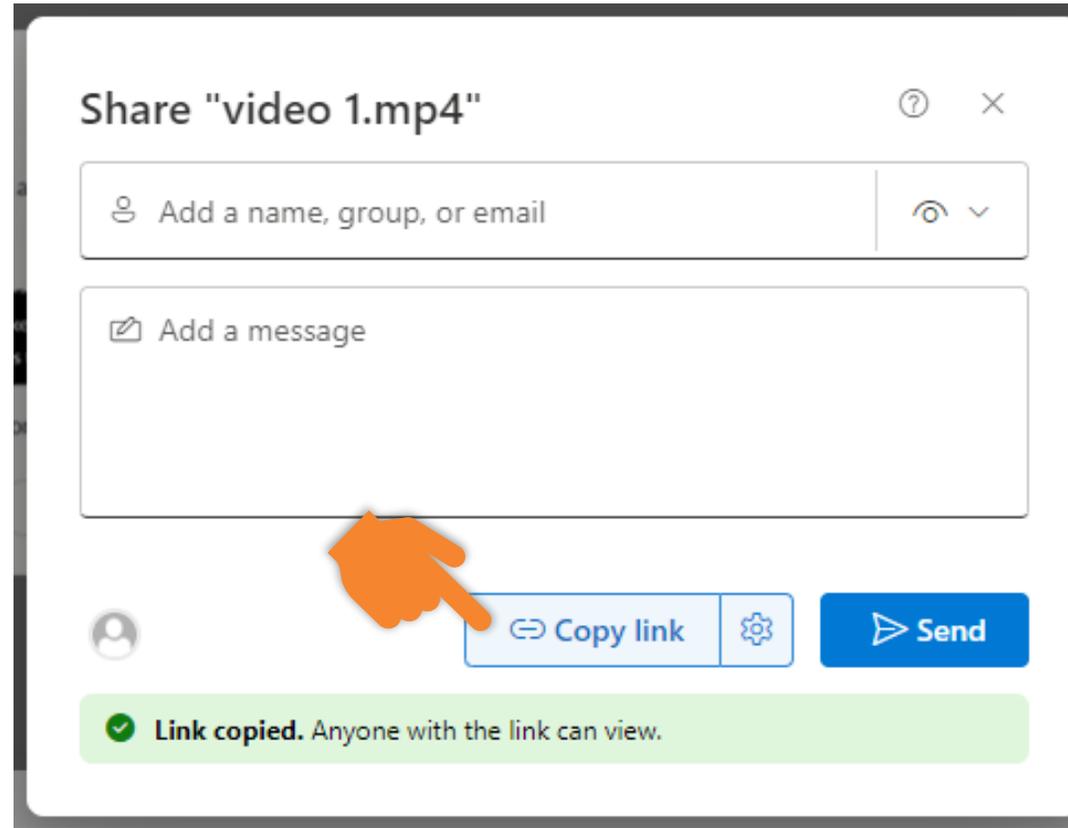


Step 9

Set the video viewable to “Anyone” and “Can view”. Then, click the “Apply” button.



Step 10 Finally, click the “Copy link” button. After that, you may send the copied link via Email, Microsoft Teams, WhatsApp, etc.



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