



# ODL Portal Student User Manual

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eLearning Department

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## 1. Introduction

The ODL (Open Distant Learning) Portal is the IMU University's official online learning platform based on Moodle. It serves as the primary digital environment through which students access course materials, receive announcements, submit assessments, participate in discussions, complete online learning activities, and monitor academic progress.

The ODL Portal forms part of the IMU University's official academic delivery and communication system. Students are therefore required to use the platform actively and responsibly throughout their period of study. Failure to monitor the portal regularly may result in missed announcements, overdue assessments, incomplete participation records, and delayed response to academic requirements.

This manual has been prepared to provide students with a comprehensive guide on the use of the ODL Portal. It is intended to support both newly enrolled students who are accessing the system for the first time and current students who are expected to continue using the portal in accordance with IMU University requirements.

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## 2. Purpose of the Manual

This manual is intended to:

- provide clear guidance on how students access and use the ODL Portal
- explain the main functions and features available to students in ODL Portal
- establish student responsibilities and expected standards of use
- outline rules relating to online learning, communication, assessment, and academic integrity
- help students resolve common technical and usage issues
- identify the appropriate channels for academic and technical support

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### 3. Scope and Applicability

This manual applies to all students at the IMU University who use the ODL Portal, including but not limited to:

- new students
- continuing or returning students
- full-time students
- part-time students
- students enrolled in face-to-face, blended, hybrid, or fully online courses
- students accessing learning materials and assessments through ODL portal

Where a faculty, school, or lecturer provides additional course-specific instructions, students shall comply with those instructions in addition to the requirements stated in this manual.

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### 4. Definitions

For the purpose of this manual, the following terms shall apply:

<b>ODL Portal</b>	The IMU University’s official Moodle-based online learning platform for Open Distant Learning (ODL) study.
<b>Moodle</b>	The learning management system used to organize courses, learning materials, activities, assessments, grades, and communication.
<b>Student Account</b>	The individual login credentials assigned to each student for access to the ODL Portal.
<b>Course Page</b>	The online page within Moodle contains materials, activities, announcements, and assessments for a specific subject or module.
<b>Assessment</b>	Includes assignments, quizzes, projects, forums, reflective tasks, and any other graded academic activity.
<b>Submission</b>	The process of uploading or entering work into the ODL Portal for lecturer review or grading.
<b>Participation</b>	Student engagement in required online learning activities, including viewing materials, attending sessions where applicable, completing tasks, and contributing to discussions.

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## 5. Overview of the ODL Portal

The ODL Portal is designed to support long-life learning in education. Through the portal, students may:

- access registered courses
- download lecture notes, slides, readings, and supporting resources
- view course outlines, schedules, and learning outcomes
- receive announcements from lecturers and academic administrators
- submit assignments and project work
- attempt quizzes
- take part in discussion forums and class activities
- check assessment deadlines using the calendar
- view grades and lecturer feedback
- communicate in approved academic channels.

Students must understand that the ODL Portal is an official academic platform. Regular usage is mandatory.

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## 6. Student Roles and Responsibilities

All students using the ODL Portal are responsible for the following:

### 6.1 Regular Access

Students must log in to the ODL Portal on a regular basis. As a minimum expectation, students should check the portal frequently enough to ensure that no announcement, deadline, or required learning activity is missed.

### 6.2 Monitoring Announcements

Students are responsible for reading and acting upon announcements posted on the portal. Any notice issued through the ODL Portal may be treated as an official academic communication.

### 6.3 Managing Deadlines

Students are responsible for keeping track of all due dates for assignments, quizzes, discussion tasks, and other course requirements. Missing a deadline due to failure to check the portal is generally not accepted as a valid excuse unless otherwise approved by the lecturer or module coordinator.

### 6.4 Accurate Submission of Work

Students must ensure that:

- ✓ the correct file,
- ✓ correct version, and
- ✓ correct format

are submitted before the deadline. Students should verify that the upload has been completed successfully.

### 6.5 Responsible Use of Account

Students must protect their login credentials and must not share their accounts with any other person. Unless evidence to the contrary is provided, any actions taken using a student's account will be considered the responsibility of that student.

### 6.6 Academic Integrity

Students must ensure that all work submitted through the portal is original and complies with the IMU University's Programme Handbook. Cheating, plagiarism, impersonation, collusion, and unauthorized use of assistance are prohibited.

## 6.7 Respectful Online Conduct

Students must use forums, messages, and online communication tools in a professional, respectful, and academically appropriate manner.

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## 7. Minimum Technical Requirements

To use the ODL Portal effectively, students should ensure that they have access to suitable devices, software, and internet connectivity.

### 7.1 Recommended Devices

Students are encouraged to use:

- a laptop or desktop computer for assignment submission and quizzes
- a smartphone or tablet for viewing announcements and light access where necessary
- updated browsers and operating systems.

### 7.2 Internet Access

Students must have reliable internet access sufficient for downloading materials, viewing videos, uploading files, and completing time-sensitive online assessments.

### 7.3 Browser Use

Students should use modern and updated web browsers such as;

- ✓ Google Chrome,
- ✓ Mozilla Firefox,
- ✓ Microsoft Edge.

If pages fail to load correctly, students should try clearing browser cache, refreshing the page, or changing browsers.

### 7.4 Software and File Access

Students should ensure that they are able to open commonly used academic file formats, including but not limited to:

- PDF
- DOC/DOCX
- PPT/PPTX
- XLS/XLSX
- JPG/JPEG

- PNG
- MP4 or other lecturer-approved multimedia formats

## 7.5 Device Preparedness

Before attempting quizzes or assignment uploads, students should ensure that:

- their device battery is sufficient or charging
- storage space is available
- files are named properly
- internet connection is stable
- unnecessary applications or browser tabs are closed

## 8. First-Time Access for New Students

New students must complete the initial setup process as soon as their student account is activated.

### 8.1 Accessing the Portal

Students should access the official ODL Portal using the link: <https://odl.imu.edu.my/>. Students are advised to use only the official link provided by IMU University and avoid accessing the portal through unofficial or unverified sources.

### 8.2 Logging In for the First Time

Upon first access, students shall:

1. enter their assigned student IMU email address
2. enter the temporary or assigned password
3. follow any instructions for first-time login verification
4. change the password if required by the system

The image displays three sequential screenshots of the IMU ODL Portal login process, numbered 1, 2, and 3, with red hand icons pointing to key elements.

**Screenshot 1:** The 'Login with IMU e-mail' screen. It features a 'Login with IMU e-mail' header, a link for 'Or login with local account', and input fields for 'Username' and 'Password'. A reCAPTCHA 'I'm not a robot' checkbox is present, along with a 'Forgot your password?' link and a 'Log in' button.

**Screenshot 2:** The 'Sign in' screen. It shows the IMU University logo, the text 'Sign in', and the email address 'someone@example.com' entered in the input field. A link for 'Can't access your account?' is visible, along with 'Back' and 'Next' buttons.

**Screenshot 3:** The 'Enter password' screen. It displays the IMU University logo, the email address 'arnoldhajihil@imu.edu.my', and the text 'Enter password'. The password input field is masked with dots. A link for 'Forgot my password' and a 'Sign in' button are also present.

### 8.3 Initial Checks for New Students

After the first successful login, new students should immediately:

- confirm that their name and student details are correct
- update profile information where permitted
- verify that registered courses are visible
- review announcements on the course page
- check the academic calendar if available
- read any orientation materials uploaded to the portal
- test access to learning resources and activities.

### 8.5 Missing Courses

If a registered course is not visible, students should contact the faculty, academic administrator, or [eLearning Support Unit](#) promptly.

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## 9. Login, Password, and Account Security

### 9.1 Login Credentials

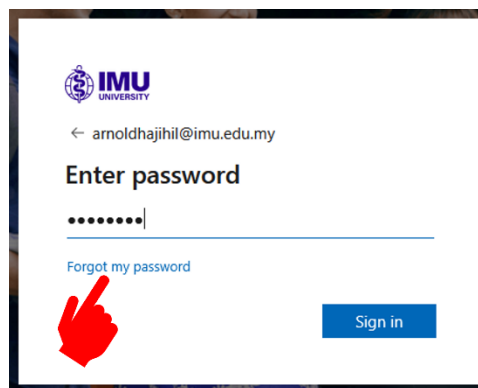
Students are responsible for maintaining the confidentiality of their login credentials. Usernames and passwords must not be disclosed to friends, classmates, or third parties.

### 9.2 Password Practices

Students should create a secure password where password change is allowed. Passwords should not be obvious, reused unsafely across systems, or written in insecure locations.

### 9.3 Forgotten Password

If a student forgets their password, the student should use the official password reset feature or follow the recovery process provided by the IMU University ITS Department.



### 9.4 Locked Accounts

Repeated failed login attempts may result in temporary account lockout. In such cases, students should follow the official account recovery procedure or contact IMU University ITS Department.

### 9.5 Suspicious Activity

If a student suspects unauthorized access to the account, the student must change the password immediately and report the matter to the IMU University ITS Department.

### 9.6 Session Security

Students should log out after use, especially on shared or public devices. They should also avoid saving passwords on devices that are accessible to others.

## 10. Student Profile Management

Students should maintain accurate profile information in the ODL Portal, subject to the options permitted by the system.

### 10.1 Profile Information

Students should check and update, where permitted:

- display name
- institutional email address
- profile photo, if required or appropriate
- communication preferences
- other permitted personal settings

### 10.2 Professional Representation

Where profile photos or display details are visible to lecturers or classmates, students should ensure that the information and images used are appropriate, respectful, and consistent with the academic environment.

### 10.3 Notification Preferences

Students are encouraged to review portal notification settings so that important alerts, announcements, deadlines, and forum messages are not missed.

**ARNOLD BIN HAJIHIL**  
Administrator  
Last access Friday, 17 April 2026, 3:24 PM

0 Contacts   3 Discussions   0 Certificates   0 Blog Entries   0 Badges

[About Me](#)   [Courses](#)   [Settings](#)

<b>First name</b> ARNOLD	<b>Last name</b> BIN HAJIHIL
<b>Email address</b> arnoldhajihil@imu.edu.my	<b>Phone</b> 03-27317767
<b>Department</b> 0208 - E-Learning,	<b>Interests</b>
<b>Country</b> Malaysia	<b>City/town</b> Kuala Lumpur
<b>Address</b> -	

## 11. Portal Dashboard and Navigation

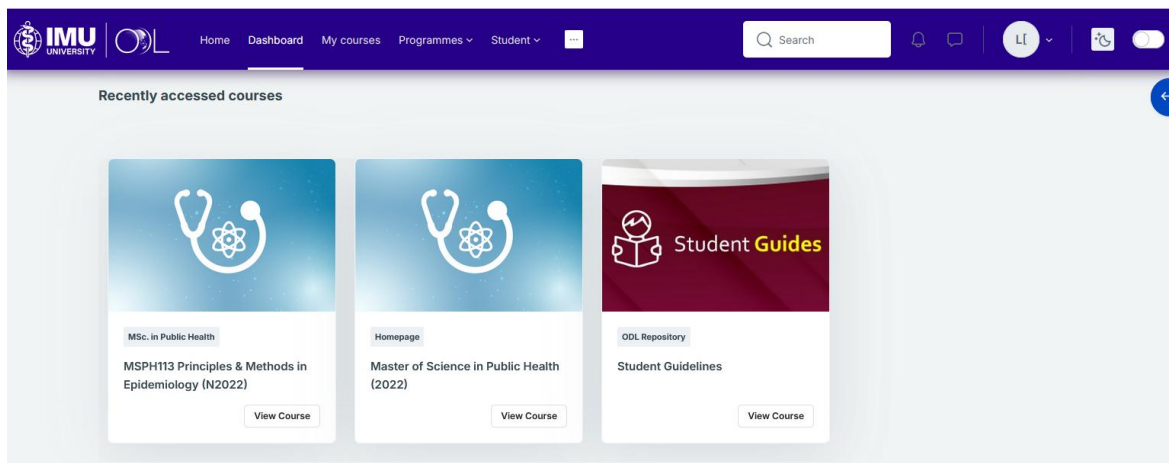
The ODL Portal dashboard serves as the main landing page after logging in. Students may generally find the following features:

- **dashboard**
- **home page**
- **list of enrolled courses**
- **upcoming events or deadlines**
- **recent announcements**
- **calendar**
- **navigation menu**
- **user profile menu**
- **quick access blocks or links.**

### 11.1 Main Navigation

Students should familiarize themselves with the key areas of the portal, including:

- **Home:** overview of programmes
- **Dashboard:** overview of courses and recent activity
- **My Courses:** list of currently enrolled courses
- **Course Pages:** subject-specific content and activities
- **Calendar:** deadlines and scheduled activities
- **Messages/Notifications:** updates and communication
- **Profile/Preferences:** user settings and account options



### 11.2 Course Visibility

Students should verify that all current courses are visible on the dashboard or course listing page at the beginning of each semester.

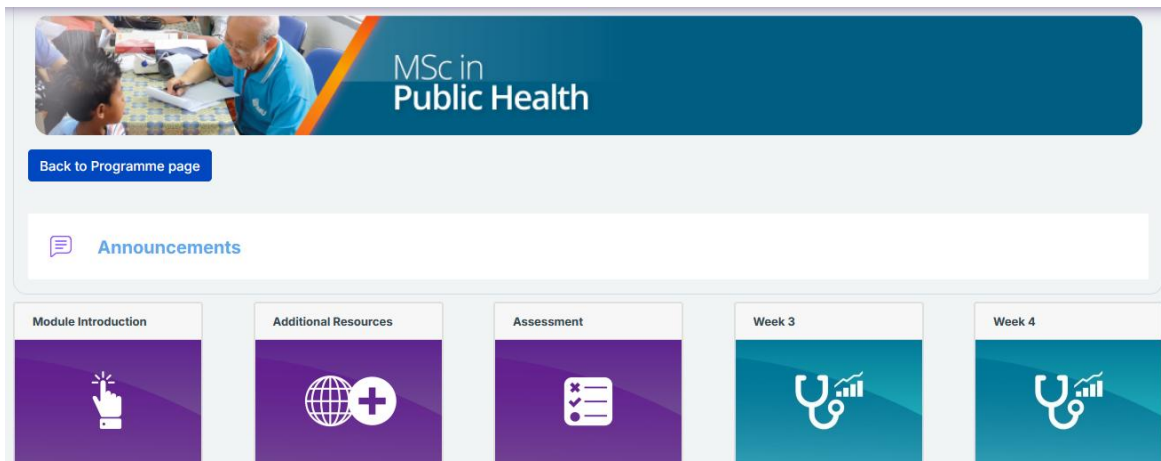
## 12. Course Access and Course Layout

Each course in the ODL Portal may be organized by week and topic, depending on lecturer's preference and faculty practice.

### 12.1 Typical Course Components

A course page may include:

- **course overview**
- **lecturer information**
- **weekly or topical learning materials**
- **references, readings and downloadable resources**
- **recorded lectures or external learning links**
- **announcements**
- **assignment submission areas**
- **quizzes and assessments**
- **discussion forums**
- **grade information**



### 12.2 Student Responsibility Within Courses

Students should review the full course page at the start of the semester and continue checking it regularly. They must not assume that all required information will be repeated elsewhere.

### 12.3 Lecturer-Specific Arrangements

Lecturers may structure courses differently. Students must read all instructions carefully and follow the arrangement provided in each module.

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## 13. Learning Materials and Resources

The ODL Portal may contain a variety of learning materials intended to support teaching and learning. These may include lecture notes, slides, articles, links, audio, video, case studies, interactive resources and practical instructions.

### 13.1 Accessing Materials

Students should open, download, or view learning materials according to lecturer instructions.

### 13.2 Use of Learning Materials

Materials made available through the ODL Portal are intended for academic use by enrolled students. Students must not distribute, reproduce, or publish lecturer materials without permission unless expressly allowed by the Lecturer or Module Coordinator.

### 13.3 Completion of Learning Activities

Where the course includes required activities such as viewing resources, watching videos, reading notes, or completing online tasks, students are expected to complete them within the timeframe stated by the lecturer.

### 13.4 Link to Resource Libraries

Students have access to online IMU Library portal and academic journals through the ODL Portal. To access them:

1. Log in to the ODL Portal.
2. Navigate to the 'IMU Library' tab to access the portal.

Ensure that your library access credentials are active for uninterrupted access to external research materials.

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## 14. Announcements and Notifications

Announcements posted in the ODL Portal may contain important academic and administrative information. Students are expected to check announcements consistently.

### 14.1 Importance of Announcements

Announcements may include:

- class updates
- changes to schedules
- revised deadlines
- additional reading materials
- reminders about assessments
- examination-related information
- urgent academic notices

### 14.2 Notification Responsibility

Certain announcements may also be sent through email or other linked notification methods. Students are responsible for checking the portal directly for any announcements.

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## 15. Class Participation

Class participation such as class attendance and activity completion is part of course requirements, students shall comply with the relevant lecturer instructions and IMU University regulations.

### 15.1 Attendance Records

Attendance may be recorded through one or more methods, such as:

- participation in scheduled online sessions
- completion of attendance activities within the ODL portal
- submission of required assessments
- completion of learning activities and resources

### 15.2 Participation Expectations

Students may be required to participate in forums, collaborative tasks, reflective activities, quizzes, or other online learning activities. Students should not assume that logging in alone is sufficient to demonstrate participation.

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## 16. Assignment Submissions

Assignment submission through the ODL Portal must be carried out carefully and within the stipulated deadline.

### 16.1 Before Submission

Before uploading any assignment, students should:

- read all assignment instructions fully
- confirm the due date and time
- prepare the correct final version of the file
- use the required file format
- apply the correct naming convention (if instructed)  
*Example: 2026123456\_ABC123\_Assignment1\_AliBinAhmad.pdf*
- confirm that the file is accessible before uploading

### 16.2 Submission Process

In general, students should:

1. open the relevant course page
2. click the assignment activity
3. review the submission status and instructions
4. upload the required file or enter the required text
5. confirm submission if the system requests confirmation
6. verify that the submission status shows successful receipt

### 16.3 Proof of Submission

Students are strongly advised to keep evidence of submission, which may include:

- screenshot of successful upload
- submission receipt or timestamp shown by the system
- confirmation message displayed in the portal.

### 16.4 Self-help resources

Students can access step-by-step guides for making submission in the [Student Guides & FAQ](#) on the portal.

### 16.5 Wrong File and Incomplete Upload

If a student uploads the wrong file or an incomplete file, the student should take immediate action in accordance with lecturer instructions. Where resubmission is allowed, the student

must replace the file before the deadline. If the deadline has passed, acceptance of a corrected submission is subject to lecturer discretion and IMU University regulation.

## 16.6 Late Submission

Late submissions shall be subject to the Student Handbook, lecturer instruction, and IMU University assessment regulations. Students should not assume that late submission will be accepted.

## 16.7 Technical Problems During Submission

If a technical problem occurs close to the deadline, students must gather evidence immediately, such as screenshots and time records, and report the issue without delay through the [eLearning Support Channels](#).

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# 17. Online Quizzes and Formative Assessments

The ODL Portal may be used for timed or untimed quizzes and formative assessments.

## 17.1 Pre-Assessment Preparation

Before starting an online assessment, students should:

- verify the date and time of availability
- understand the number of attempts permitted
- check whether the assessment is timed
- ensure stable internet access
- use a suitable device
- close unnecessary applications
- read all instructions carefully

## 17.2 During the Assessment

Students must:

- follow all stated instructions
- remain attentive to time limits (if applicable)
- ensure that answers are saved where applicable
- submit the attempt correctly before the deadline

## 17.3 Technical Interruption

If any formative assessment is interrupted due to technical issues, students should document the issue immediately and notify the lecturer or [eLearning Support Unit](#) according to the procedure set by the IMU University.

## 17.4 Final Submission

Students must ensure that the quiz and any formative assessments are fully submitted. Leaving an attempt incomplete may result in loss of marks or an unsubmitted status.

## 17.5 Self-help resources

Students can access step-by-step guides for answering the quiz in the [Student Guides & FAQ](#) on the portal.

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## 18. Discussion Forums and Communication Etiquette

Online forum discussion in the ODL Portal supports academic interaction, collaborative learning, and reflective engagement.

### 18.1 Purpose of Forums

The use of forums includes:

- case study
- group discussion
- asking course-related questions
- peer discussion
- module reflection
- collecting course feedback

### 18.2 Expected Conduct

Students must communicate respectfully and professionally. The following are expected:

- use of polite language and grammatically correct English
  - relevance to the academic topic
  - respectful disagreement where necessary
  - avoidance of offensive, insulting, abusive, or discriminatory remarks
  - compliance with lecturer instructions on posting requirements.
- 

## 19. Grades, Feedback, and Academic Progress

The ODL Portal may provide access to assessment results, marks, grading status, and lecturer feedback.

### 19.1 Viewing Grades

Students should review grades and feedback within the portal where made available.

## 19.2 Understanding Grade Status

Students should note that some grades may be provisional and subject to moderation, correction, or final approval in accordance with IMU University procedures.

## 19.3 Lecturer Feedback

Feedback may be provided in various forms, including:

- comments on student's submission
- text comments
- rubrics or marking guides
- feedback file

## 19.4 Responsibility to Review Feedback

Students are encouraged to read feedback carefully in order to improve future performance.

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# 20. Calendar, Deadlines, and Time Management

The ODL Portal calendar and upcoming events sections may assist students in organizing academic responsibilities.

## 20.1 Use of the Calendar

Students should regularly consult the portal calendar for:

- assignment due dates
- quiz dates
- scheduled activities
- reminders

## 20.2 Independent Responsibility

The calendar is a useful aid, but students remain personally responsible for confirming all deadlines stated in course instructions and announcements.

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## 21. Mobile Apps

The Moodle mobile app is available for download from the App Store or Play Store. While mobile devices are convenient for checking announcements and accessing course materials. For tasks that require complex formatting, such as submitting assignments or taking timed quizzes, we recommend using a laptop or desktop computer.

### 21.1 Offline Access

Some materials may be available for offline viewing on the Moodle mobile app. However, ensure you download materials when you have internet access to view them without connection later. Always check the availability of offline resources in advance.

### 21.2 Suitable Uses of Mobile Apps

The use of Mobile Apps includes:

- checking announcements
- viewing schedules
- reading materials
- participating in light discussion activities
- monitoring deadlines

### 21.3 Notification Settings

Students using mobile apps should ensure that important notifications are not disabled.

### 21.4 Self-help resources

Students can access step-by-step guides for installing and accessing the mobile apps in the [Student Guides & FAQ](#) on the portal.

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## 22. Original Work and Plagiarism

The ODL Portal must be used in a manner consistent with academic honesty and IMU University values.

### 22.1 Original Work

All work submitted through the portal must be the student's own work unless group submission or permitted collaboration is expressly allowed.

### 22.2 Plagiarism Detection Tool

Moodle integrates Turnitin Similarity detection tool to ensure that all submitted work is original. The plagiarism detection tool checks submissions for similarity. Students must review their similarity index and consult their lecturer or module coordinator if necessary. Students should ensure their work is properly cited to avoid unintentional plagiarism.

### 21.4 Self-help resources

Students can access step-by-step guides for submitting and using the Turnitin in the [Student Guides & FAQ](#) on the portal.

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## 23. Privacy, Confidentiality, and Data Protection

The IMU University may process student information within the ODL Portal for academic, administrative, and technical purposes.

### 23.1 Responsible Handling of Information

Students must respect the privacy of lecturers, classmates, and the institution. Students must not misuse personal data, screenshots, class records, discussion content, or shared materials.

### 23.2 Personal Data

Students should review only their own information unless explicitly authorized to access shared content for academic purposes.

## 24. Technical Troubleshooting

Students may occasionally experience technical problems while using the ODL Portal. Common issues and basic responses are as follows.

Issue	Possible actions:
<b>Unable to Log In</b>	<ul style="list-style-type: none"> <li>• check the username and password carefully</li> <li>• confirm internet access</li> <li>• use the password reset function</li> <li>• try a different browser</li> <li>• contact ITS support if the problem persists.</li> </ul>
<b>Course Not Visible</b>	<ul style="list-style-type: none"> <li>• refresh the page</li> <li>• confirm official course registration</li> <li>• contact the <a href="#">eLearning Support Unit</a> if necessary</li> </ul>
<b>File Upload Failure</b>	<ul style="list-style-type: none"> <li>• check file size and format</li> <li>• rename the file more simply</li> <li>• retry using another browser</li> <li>• confirm internet stability</li> <li>• upload earlier rather than close to the deadline</li> </ul>
<b>Quiz Not Loading Properly</b>	<ul style="list-style-type: none"> <li>• refresh only if safe to do so and permitted</li> <li>• close unnecessary applications</li> <li>• ensure a stable browser session</li> <li>• avoid multiple tabs for the same quiz</li> <li>• document the issue if the assessment is affected</li> </ul>
<b>Video or Resource Cannot Be Opened</b>	<ul style="list-style-type: none"> <li>• check internet speed</li> <li>• ensure software (browser, Word, PowerPoint, Excel etc) is updated</li> <li>• try another device or browser</li> <li>• inform the module coordinator or teaching lecturer if the resource link appears broken</li> </ul>

**Cache and Browser Issues**      Students may clear browser cache and cookies if pages display incorrectly or fail to update.

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## 25. Student Support and Helpdesk

Students who experience difficulties with the ODL Portal should seek assistance promptly through the correct support channels.

### 25.1 Types of Support

Support may include:

- technical help for login and system issues
- academic help from lecturers regarding course content and assessments
- faculty or programme assistance for enrolment-related issues

### 25.2 Information to Provide When Reporting an Issue

When contacting support, students should provide:

- full name
- student ID
- programme or faculty
- course code, if relevant
- description of the issue
- date and time the issue occurred
- screenshots or supporting evidence where available

### 25.3 Timely Reporting

Students must report urgent issues, especially those affecting assessments, as soon as they occur. Delayed reporting may affect the ability of the IMU University to verify and address the issue.

## 25.4 Contact Details

### ODL Portal Helpdesk / eLearning Support Unit

<b>Email:</b>	<a href="mailto:elearning@imu.edu.my">elearning@imu.edu.my</a>
<b>Office Hours:</b>	Monday - Friday, 8.30am-5.30pm (except Public Holiday)
<b>Location/Office:</b>	eLearning Department, Lv3, BJ 1 Campus, IMU University, Bukit Jalil, Kuala Lumpur
<b>eTicketing System:</b>	<a href="https://elearnzone.imu.edu.my/eticketing/open.php">https://elearnzone.imu.edu.my/eticketing/open.php</a>
<b>AI Assistant:</b>	<a href="https://go.crisp.chat/chat/embed/?website_id=6cfc8ce4-82e7-465c-9e1b-9844b73f7e2c">https://go.crisp.chat/chat/embed/?website_id=6cfc8ce4-82e7-465c-9e1b-9844b73f7e2c</a>

Students may contact the helpdesk through email, the eTicketing system, or the AI Assistant, depending on the nature and urgency of the issue. Students are encouraged to provide complete details when seeking assistance to support timely resolution.

### One Stop Centre (OSC) Helpdesk

<b>Email:</b>	<a href="mailto:OSCHelpdesk@imu.edu.my">OSCHelpdesk@imu.edu.my</a>
<b>Telephone:</b>	+603 2731 7201
<b>Office Hours:</b>	Monday - Friday, 8.30am-5.30pm (except Public Holiday)
<b>Location/Office:</b>	One Stop Centre, Lv2, BJ 1 Campus, IMU University, Bukit Jalil, Kuala Lumpur

## 25.5 Self-Help Resources

Students can access video tutorials and step-by-step guides for common portal issues. Links to these resources are available in the [Student Guides & FAQ](#) on the portal.

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## 26. Frequently Asked Questions (FAQ)

### Q1. I cannot log in to the ODL Portal. What should I do?

First, check that your username and password are entered correctly. If the problem continues, use the official password reset process or contact the ITS support unit.

### Q2. One of my registered courses is missing. What should I do?

Confirm your course registration and contact the programme coordinator or [eLearning Support Unit](#) as soon as possible.

### Q3. How do I know whether my assignment has been submitted successfully?

Check the submission status in the assignment area and keep a screenshot or receipt showing the successful submission timestamp.

### Q4. I uploaded the wrong file. Can I change it?

If resubmission is allowed and the deadline has not passed, replace the file immediately. If the deadline has passed, you must contact the module coordinator or teaching lecturer.

### Q5. I missed an announcement because I did not log in. Will that be accepted as a reason?

Students are responsible for checking the ODL Portal regularly. Missing an announcement due to failure to log in is generally not accepted as an excuse.

### Q6. Can I use my phone for quizzes and submissions?

For light access, mobile use may be sufficient. For important assessments and major uploads, a laptop or desktop computer is strongly recommended.

### **Q7. My quiz stopped because of an internet problem. What should I do?**

Take screenshots or other evidence immediately and report the issue to the lecturer or through [eLearning Support Channels](#).

### **Q8. Can I share lecture materials with others outside the course?**

No, unless permission is granted. Learning materials are for academic use within the IMU University and subject to applicable rules.